



**Town of Arlington, Massachusetts**  
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## Minutes 02/05/2009

### Capital Planning Committee Meeting Minutes February 5, 2009

In attendance were:

Steve Andrew  
 John FitzMaurice  
 Charles Foscett, Chairman  
 Nancy Galkowski  
 Steve Gilligan  
 Ruth Lewis  
 Anthony Lionetta  
 Susan Mazzarella\*  
 Barbara Thornton

\* Denotes those not in attendance

- **Open Meeting:** Charlie Foscett called the meeting to order. Nancy Galkowski passed out various materials, including a revised Capital Budget and Plan.
- **Fire Station Program:** Bill Shea of the Permanent Building Committee joined the meeting by phone. He raised the idea of going ahead with one of the Fire Station Projects now ahead of plan given the depressed construction market and related likelihood of getting more competitive bid prices. The CPC discussed this concept latter in the meeting and felt that the financial outlook of the Town is too much in question to take on these projects at this time.
- **Town Financial Plan:** Nancy Galkowski reviewed various 5-Year Financial Plans prepared for various State funding scenarios.
- **Ambulance Purchase:** The CPC reviewed a request by the Fire Department to purchase a new ambulance via the Ambulance Revolving Fund. Rates for Ambulance calls were raised last year and there is a sufficient stream of revenue to purchase an Ambulance on a four year cycle without impacting the Capital Plan. The CPC had no issue with this request.
- **Gibbs School Request:** The CPC approved a request to reassign a portion of the roof replacement item balance (\$32k out of residual \$59,300) to the cost of an upgraded security system. The then remaining balance would be returned to the plan. CPC raised the requirement that security systems throughout the Town should be compatible and that the Police Department should be consulted.
- **Capital Plan:** Nancy Galkowski reviewed the revised Capital Plan. This Plan stays within the plan parameters (5% of the annual) for the projected reduced annual budgets of the Town's 5-Year Financial Plan.
- **FinCom Meeting:** CPC's presentation to the FinCom is scheduled for February 18<sup>th</sup> at 8 PM. The CPC reviewed the

proposed presentation and assignments were made.

- **Adjournment:** Meeting was adjourned.